



improving lives, strengthening communities

## Position Announcement Youth Support Staff

Rocky Mountain Development Council's **Montana Youth Homes** is currently seeking applicants for positions of Youth Support Specialist for an intermittent (relief/substitute) position.

The hourly rate is \$9.97 per hour.

The position is responsible for providing direct care services for the clients in our combined group home and shelter placement programs. Duties include acting as a positive adult role model, supervision of clients, assisting with day-to-day activities including transportation, cooking and cleaning.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Communicate clearly with individuals and in groups.
- Actively listen and observe.
- Communicate clearly in writing.
- Listen and react in a non-judgmental manner.
- Be able to teach and help others learn through behavior modeling.
- General knowledge of usual household duties.
- General knowledge of community resources.
- Ability to take charge, maintains loving discipline, and makes decisions quickly under pressure.
- Understand the importance of play and the ability to play.
- Maintain flexibility in all areas.
- Patience and willingness to participate and relate to students.
- Work independently, organizing and accomplishing tasks in a timely manner.
- Remain emotionally stable in stressful situations.
- Work cooperatively with other staff members.
- Skills in cleaning, cooking, laundry, and other household duties.
- Ability to recognize unsafe situations for the student.

### EXPERIENCE AND EDUCATION:

- High school graduation or equivalent.
- One-year experience working with adolescents or emotionally disturbed children preferred.

### PHYSICAL REQUIREMENTS:

- Mobility, ability to bend and lift 50-pounds, move furniture, clean and perform light duty physical labor.
- Have a valid Montana driver's license and good driving record.
- Be able to pass a Criminal, Child Protective Services and Motor Vehicle background check.

Applicants must submit a signed and completed Rocky Mountain Development Council application. Applications are available from RMDC, the Job Service and [www.rmhc.net](http://www.rmhc.net). Incomplete application materials will not be processed. Completed application packages must be received by the RMDC Human Resource Office, 200 South Cruse Avenue, Helena MT 59601 or P O Box 1717, Helena 59624. Open until filled. EEO

ROCKY MOUNTAIN DEVELOPMENT COUNCIL

P.O. Box 1717 200 South Cruse Ave. Helena, MT 59624-1717 phone 406-447-1680 800-356-6544 fax 406-447-1629 [www.rmhc.net](http://www.rmhc.net)

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Montana Youth Homes

LIEAP

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Community Mental Health Services

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Kids Management Authority (KMA)

Compeer Helena

Area IV Agency on Aging

Daily Dinner Clubs

Senior Centers

Meals on Wheels

Foster Grandparent Program

RSVP

Senior Companion Program

Senior Transportation