

Notice of Meeting of Board of Directors of Rocky Mountain Development Council, Inc.

A regular meeting of the Board of Directors of Rocky Mountain Development Council, Inc. will be held on November 30, 2017 at 3:30 pm in the Card Room of the Neighborhood Center building at 200 S. Cruse Avenue, Helena, Montana. The meeting is open to the public.

I. PUBLIC COMMENT

Interested persons may address the Board regarding any item on the agenda prior to Board action. We encourage your participation. Please keep your remarks concise and to the topic under consideration.

Interested persons may present their data, views, information, or arguments either orally or in writing at the meeting. Written data, views or arguments may also be mailed to Board of Directors, Rocky Mountain Development Council, Inc., PO Box 1717, Helena, MT, 59624, or email dedgar@rmdc.net and must be received no later than 4:30 pm the day before the meeting.

II. AGENDA

1. Call to Order / Roll Call
2. Approval of Minutes* (5 minutes)
 - a. October 26, 2017 Board of Directors' Meeting
 - b. September 28, 2017 Finance Committee Meeting
3. Director's Report – Lori Ladas (10 minutes)
4. Finance Report Update – Chrisy Ireys
 - a. General Update (5 minutes)
 - b. FY17 RMDC Audit and Financial Report* - Paula Jacques and Amber Dushin, Anderson ZurMuehlen (15 minutes)
5. Committee Reports - None
6. Right-sizing of Foster Grandparent and Senior Companion Volunteer Programs – Linda Nolan and Chrisy Ireys (15 minutes)
 - a. Foster Grandparent Program – Reduce from 73 VSYs to 60 VSYs
 - b. Senior Companion Program – Reduce from 80 VSYs to 60 VSYs
7. Head Start Update
 - a. Policy Council Report – Mark Young (5 minutes)
 - b. Director's Program and Budget Report* – Ashley Peña-Larsen (5 minutes)
 - c. Notice of Federal Interest, Valley Center* – Ashley Peña-Larsen and Chrisy Ireys (5 minutes)
 - d. School Readiness Goals 2017-2018* - Ashley Peña-Larsen (5 minutes)
 - e. Enrollment Criteria Policy – Eligibility and Acceptance* - Jaymie Sheldahl (5 minutes)
 - f. Enrollment and Classroom Placement Policy and Procedure* - Jaymie Sheldahl (5 minutes)

- g. 2018-2019 Recruitment Plan* - Jaymie Sheldahl (5 minutes)
- 8. ROMA (Results Oriented Management and Accountability) and CCNA (Comprehensive Community Needs Assessment) – Kathy Marks (10 minutes)
- 9. Spirit of Service Program Presentation – Kathy Marks (10 minutes)
- V. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
Interested persons may address the Board regarding any item of the Board’s business **not** on the agenda. We encourage your participation. Please keep your remarks concise and to the topic under consideration.
- VI. **ACCOMMODATIONS** Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please call Diane Edgar at 406-457-7343 no later than 4:30 pm the day before the meeting.

***Action Item**

Rocky Mountain Development Council, Inc. strives to improve quality of life and promote self-sufficiency for individuals and families.