



ROCKY MOUNTAIN DEVELOPMENT COUNCIL, INC.

P.O. Box 1717 | 200 South Cruse Avenue | Helena, MT 59624-1717

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Position Announcement-Evening Custodian

Rocky Mountain Development Council, Inc., has an opening for a part-time Evening Custodian. This position is 20 hours/week. The approximate hours are between 5:30 - 9:30 PM Monday – Friday. The wage for this position starts at \$13.55 per hour.

At Rocky, the wage is just part of your total compensation. Rocky's generous benefit package includes: health, dental, vision and life insurance and an Employee Assistance Plan, 13-14 paid holidays per year, sick and vacation leave equaling 5+ weeks in the first year! Retirement contributions begin after one year of employment if age and hour requirements are met, a 401k option is available upon hire, based on age eligibility.

This position is responsible for maintaining the cleanliness of the building(s) in which they are assigned by performing various cleaning duties. This includes cleaning the interior of the building(s) and may include lawn/grounds maintenance, snow removal, and minor maintenance tasks when assigned.

Minimum Qualifications:

Knowledge:

- 1) Proven experience as a custodian or janitor in a similar role/position.
- 2) Knowledge of use of cleaning chemicals and associated products.
- 3) Knowledge of safe disposal of chemicals and hazardous materials.
- 4) Knowledge of disinfectants and proper use.
- 5) Ability to understand MSDS sheets.

Skills and Abilities:

- 1) Ability to stand and walk for long periods.
- 2) Ability to lift 50 pounds.
- 3) Ability to work with minimal supervision.
- 4) Ability to understand verbal and written directions.
- 5) Ability to work well with others as well as working independently.
- 6) Ability to be detail oriented.

Education and Experience:

High School diploma or GED/HiSet preferred. Must have sufficient education as needed to acquire basic reading and writing ability. Previous institutional cleaning work experience preferred.

Physical Demands and Working Conditions:

Must be able to lift up to 50 pounds. Full range of motion to reach, bend, kneel, twist, climb, push, pull. Ability to stand for long periods, work in uncomfortably hot or cold environments, occasionally in an awkward and cramped positions or on ladders. Must be able to pass a criminal background check.

Application Process: Applicants must submit a signed and completed Rocky Mountain Development Council, Inc. application, letter of interest, and resume. Applications are available from Rocky Mountain Development Council, 200 South Cruse Avenue (59601), P.O. Box 1717, Helena, Montana, 59624, and www.rmhc.net. Incomplete application material will not be processed. This position is open until filled.