

LETTER OF INTENT TO APPLY FOR CONTRACT

Under Title III of the Older Americans Act
Fiscal Year July 1, 2026 through June 30, 2027

Summary Sheet

Applicant Agency: Help Center, Inc. Project Director: Kathy Allen
Mailing Address: 699 Farmhouse Ln Street Address: 699 Farmhouse Ln.
City, State, Zip: Bozeman MT 59715 City, State, Zip: _____
E-Mail: info@helpcenterinc.org E-Mail: info@helpcenterinc.org

Type of Organization:

City County Private Non-Profit Other (specify): _____

Geographic area to be served: Gallatin & Park

List services to be provided:	Estimated # of unduplicated <i>persons</i> to be served during project period for each service type:	Estimated # of unduplicated <i>units</i> of service during project period for each listed service type:
<u>Daily phone call</u>	<u>2-4</u>	<u>1000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Applicant agrees that the project described in this Letter of Intent will be operational July 1, 2026 through June 30, 2027 and certifies that to the best of my knowledge and belief, the information in this application is true and correct and the attached conditions will be complied with if the contract is awarded.

Kathy Allen
Type or print person authorized to sign
Program Manager
Title

Kathy Allen
Signature
3/16/26
Date

Type or print person authorized to sign

Title

Signature

Date

4. Statement of how your project will fulfill the mission of the Older Americans Act. (Include a description of criteria for selection of clients, outreach and targeting activities and how the project fulfills the objectives of the Older Americans Act.)

Telecare is a free service available to all seniors. Individuals are typically referred to the program through their primary care providers, social workers, food banks, or other HRDC senior services. Telecare calls generally fall into three categories: safety checks, medication reminders, and social calls. Depending on individual needs, clients may participate in one or more of these call types. We work closely with other senior-focused programs and actively engage with the community to increase awareness of Telecare services. As a 24/7 crisis hotline, we offer continuous support to seniors, providing assistance during emergencies or for other immediate needs. We also regularly connect with seniors regarding additional concerns and make referrals to community partners such as Befrienders, Love INC, and HRDC Senior Services. In addition, we actively recruit senior volunteers for the Telecare program through the RSVP initiative.

5. If extra funding was available, what would you do to increase services and how would you plan to spend the money?

As always, we would gratefully accept any extra funding towards the expenses of keeping the program running.

20

The Older Americans Act requirements state that aging providers are supposed to “target resources from all appropriate sources to meet the needs of older persons with the greatest economic or social need, with particular attention to low income, low income minority, those residing in rural areas, and elders who are disabled and frail. Providers are also required to ensure access to service based on certain economic, demographic and geographic factors.”

6. Please provide letters of support from other local community-based and/or institutional programs, agencies or organizations involved with older adults.
7. List wage range of all employees funded in full or in part by this contract: \$ 20-30 to \$ _____.
8. Is this project covered by liability insurance? Yes How much? 1,000,000.00
8. How many years has this project received Title III funds: 50+
10. Please provide a **detailed** estimated budget for this Title III service for the fiscal year 2026-2027 as follows (list appropriate estimated resources):

PLEASE FILL IN THE FORM BELOW, YOU MAY SUBMIT ADDITIONAL SUPPORTING DOCUMENTATION IF NECESSARY.
 (Your expenses should equal your resources)

Expenses:

Personnel and fringe: 2750.00
 Supplies: _____
 Raw food/meals: _____
 Commodities: _____
 Communications: _____
 Utilities: _____
 Repairs/maintenance: _____
 Travel/training: _____
 Building space: _____
 Insurance: _____
 Equipment: _____
 Contracted services: _____
 Audit: _____
 Other: _____
TOTAL: \$ 2750.00

Resources:

Area IV Funds: 2750.00
 Project income: _____
 Other Resources: _____
 Cash in Lieu: _____
 Commodities: _____
 Match: _____
 Other: _____
 Other: _____
TOTAL: \$ 2750.00

Application deadline - The electronic application and 2 copies must be received by Rocky before 4 p.m. Friday, March 27, 2026. Applications received after this deadline date will not be considered for funding.

The contractor presentations will be on Zoom again this year.

The date of the Area IV Board Meeting is May 21, 2026 at 9:00am.



HRDC
BUILDING A BETTER COMMUNITY

February 24, 2026

John Gorton
Rocky's Agency on Aging
PO Box 1717
Helena, MT 59624

Dear Mr. Gorton,

It is my pleasure to support the Help Center's Telecare Program. As Manager of HRDC's Homemaker Program, I have seen the significant challenges faced by aging individuals in our community. Homemaker and Telecare work hand in hand to help adults age safely and independently in their own homes.

For many clients, Telecare provides essential daily contact and often serves as their primary support system. These calls offer reassurance, connection, and a vital sense of security. Our clients truly look forward to them, and in some cases, they are the only outside interaction individuals may have for days.

I am continually impressed by the professionalism and compassion of the Telecare staff and volunteers. Many referrals to the Homemaker Program begin with a Telecare call, where caring staff connect individuals to critical resources such as nutrition, housing, medical care, and safety-net services.

The Telecare Program is an invaluable part of our community, and we strongly support its continued growth and sustainability.

Sincerely,

Andi Salsbury

Andi Salsbury
HRDC Compliance Coordinator
HRDC Homemaker Program Manager

406.587.4486

hello@thehrdc.org

206 E Griffin Dr
Bozeman, MT 59715

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