



ROCKY MOUNTAIN DEVELOPMENT COUNCIL, INC.
P.O. Box 1717 | 200 South Cruse Avenue | Helena, MT 59624-1717
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Position Announcement

Bus Driver

Rocky Mountain Development Council's Senior Nutrition & Transportation Program is seeking applicants for the position of Bus Driver. The position is part-time, 30 hours/week (could be job shared); daily hours will vary based on the Senior Center activity schedule. The starting salary for this position is \$20.00 per hour.

The Bus Driver is responsible for driving and maintaining the bus and assisting with scheduling the daily bus routes for the senior transportation program. Responsible for assisting clients and handling emergencies within capabilities.

At Rocky, the wage is just part of your total compensation. Rocky's generous benefit package includes health, dental, vision, and life insurance, hearing aid benefits, Health Savings Accounts and Flexible Spending Accounts, Wellness Health Screenings, Retirement, 401K plan, and an Employee Assistance Plan. We also offer 13-14 paid holidays per year, sick and vacation leave equaling 5+ weeks in the first year! Retirement contributions begin after one year of employment and a 401k option is available upon hire (based on age).

Minimum Qualifications:

Knowledge of:

- city streets and locations.
- some mechanical knowledge in order to recognize problems and be aware of routine maintenance.

Ability to:

- work well with senior citizens.
- keep all information on clients strictly confidential.

Education:

- equivalent to a high school education.

Experience:

- preference given to applicants who have experience driving a 13 passenger shuttle and working with senior citizens.
- must be willing to obtain CPR and First Aid certifications and update as necessary.

OR EQUIVALENT COMBINATION OF EDUCATION AND EXPERIENCE

Application Process: Applicants must submit a signed completed Rocky application. Applications are available from Rocky, and www.rmhc.net. Incomplete application materials will not be processed. Completed applications must be received by the Rocky Human Resource Office, 200 South Cruse Avenue, Helena, MT 59601 or P.O. Box 1717, Helena, 59624. This position is open until filled. EEO