

LETTER OF INTENT TO APPLY FOR CONTRACT

Under Title III of the Older Americans Act
Fiscal Year July 1, 2025 through June 30, 2026

Summary Sheet

Applicant Agency: _____ Project Director: _____

Mailing Address: _____ Street Address: _____

City, State, Zip: _____ City, State, Zip: _____

E-Mail: _____ E-Mail: _____

Type of Organization:

_____ City _____ County _____ Private Non-Profit _____ Other (specify): _____

Geographic area to be served: _____

List services to be provided:	Estimated # of unduplicated <i>persons</i> to be served during project period for each service type:	Estimated # of unduplicated <i>units</i> of service during project period for each listed service type:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Applicant agrees that the project described in this Letter of Intent will be operational July 1, 2025 through June 30, 2026 and certifies that to the best of my knowledge and belief, the information in this application is true and correct and the attached conditions will be complied with if the contract is awarded.

Type or print person authorized to sign

Signature

Title

Date

Type or print person authorized to sign

Signature

Title

Date

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Under Title III of the Older Americans Act
Fiscal Year July 1, 2025 through June 30, 2026

Project Description Sheet

(Please fill out a ***Project Description Sheet*** for each service provided. Attach additional pages if necessary to complete the following questions.)

1. Service or Project name:
2. Provide a description of how your program will spend the Title III funding.
3. Statement of how your project will coordinate services with other community programs. (Include a description of referral systems.)

4. Statement of how your project will fulfill the mission of the Older Americans Act. (Include a description of criteria for selection of clients, outreach and targeting activities and how the project fulfills the objectives of the Older Americans Act.)
5. If extra funding was available, what would you do to increase services and how would you plan to spend the money?

6. Please provide letters of support from other local community-based and/or institutional programs, agencies or organizations involved with older adults.
7. List wage range of all employees funded in full or in part by this contract: \$ _____ to \$ _____.
8. Is this project covered by liability insurance? _____ How much? _____
8. How many years has this project received Title III funds: _____
10. Please provide a **detailed** estimated budget for this Title III service for the fiscal year 2025-2026 as follows (list appropriate estimated resources):

PLEASE FILL IN THE FORM BELOW, YOU MAY SUBMIT ADDITIONAL SUPPORTING DOCUMENTATION IF NECESSARY.
(Your expenses should equal your resources)

Expenses:

Resources:

Personnel and fringe: _____

Supplies: _____

Raw food/meals: _____

Commodities: _____

Communications: _____

Utilities: _____

Repairs/maintenance: _____

Travel/training: _____

Building space: _____

Insurance: _____

Equipment: _____

Contracted services: _____

Audit: _____

Other: _____

TOTAL: \$ _____

Area IV Funds: _____

Project income: _____

Other Resources: _____

Cash in Lieu: _____

Commodities: _____

Match: _____

Other: _____

Other: _____

TOTAL: \$ _____

Application deadline - The electronic application and 2 copies must be received by Rocky before 4 p.m. Friday, March 28, 2025. Applications received after this deadline date will not be considered for funding.

The contractor presentations will be on Zoom again this year.

The date of the Area IV Board Meeting is May 15, 2025 at 9:00am.



March 21, 2025

Jim Marks
Area IV Agency on Aging
PO Box 1717
Helena, MT 59624

Dear Jim:

I am writing to express my full support for the congregate meal sites located throughout Gallatin County, Montana. These sites provide much more than a nutritious meal—they serve as a vital lifeline for older adults and community members seeking nourishment, connection, and a sense of belonging.

The congregate meal program plays a crucial role in addressing food insecurity, improving overall health outcomes, and reducing social isolation among older adults. In a time when so many seniors are living alone or on fixed incomes, having access to regular, balanced meals in a welcoming, community setting is truly invaluable.

Beyond the meals themselves, these sites offer a place for friendship, conversation, and engagement—elements that are proven to support mental health and delay the need for more intensive care services. The sense of community fostered in these gathering places is something no boxed meal can replace.

As Gallatin County continues to grow and evolve, the demand for services that support healthy aging will only increase. The continued funding and expansion of our congregate meal programs are essential to meeting this need and ensuring our aging neighbors are not left behind.

I strongly encourage continued investment and community support for these programs. The positive impact of congregate meal sites reaches far beyond a plate of food—it strengthens the very fabric of our community.

Sincerely,

Margaret

Margaret Mason
Chief Development Officer

406.587.4486

hello@thehrdc.org

206 E Griffin Dr
Bozeman, MT 59715



**BUILDING A
BETTER
COMMUNITY**

thehrdc.org



e: hello@

Streamline is a program of HRDC.

p: 406.587.2434

e: info@streamlinebus.com

a: 1812 North Rouse
Bozeman, Montana 59715

March 6, 2025

Dear Area IV Agency on Aging,

HRDC is pleased to write this letter in support of the Bozeman Senior Center application.

HRDC, a local community action agency, operates the local public transportation system in Bozeman, Montana. Streamline began as a HRDC program to help address transportation inequalities present in the Bozeman area and over the past 18 years has worked to improve access for people from underserved communities who lack transportation options.

HRDC has operated Galavan, the on-demand door-to-door service for seniors and individuals living with disabilities, since 1984. Galavan's mission is to ensure that the lack of affordable transportation is not a barrier to individual independence. Galavan provides service to residents of Bozeman and the surrounding communities.

With service to the Senior Center by both the Streamline and Galavan buses many individuals can participate in activities and classes offered. The Senior Center also operates services such as Meals on Wheels and the Congregate Meal Program. Both of these programs serve many of the same customers that regularly ride Streamline and/or Galavan. In order to allow individuals to remain independent as long as possible it is vital to have these wrap around services and it helps make a vibrant, healthy, and inclusive community.

We appreciate your consideration to these critical services and encourage funding of the grant request.

Sincerely,

Sunshine Ross
HRDC Transportation Director

p: 406.587.4486
e: hello@thehrdc.org

a: 32 South Tracy
Bozeman, Montana 59715

HRDC
BUILDING A BETTER COMMUNITY



Befrienders

Enhancing Lives Through Friendship

March 6, 2025

Bozeman Senior Center
807 N Tracy Ave.
Bozeman, MT 59715

To Whom It May Concern,

On behalf of Befrienders, I am writing to express my strong support for the Bozeman Senior Center's Walk-In Meal program. As both the Executive Director of Befrienders and a regular attendee of these meals, I can personally attest to the incredible camaraderie and connection fostered through this program.

The Walk-In Meals at the Senior Center offer far more than just nourishment—they provide a gathering place where friendships form, stories are shared, and laughter fills the room. In a time when social isolation is a growing concern among older adults, these meals serve as a lifeline for social engagement, helping seniors stay connected, valued, and emotionally well.

At Befrienders, we see firsthand how critical social interaction is for seniors' overall well-being. Many of those who attend the Senior Center's meals are also part of our program, and they consistently share how much these gatherings mean to them. Whether it's a lively conversation over lunch or simply being in a space filled with familiar faces, these moments make a lasting impact.

The Bozeman Senior Center has been a trusted and vital partner in our shared mission to support older adults, and we wholeheartedly support the continuation and growth of this essential meal program.

Please do not hesitate to reach out if we can be of further support.

With gratitude,

Kristin VanDeWalle
Executive Director
Befrienders
807 N Tracy Ave., 2nd Floor
Bozeman, MT 59715
info@befriendersbozeman.org