

LETTER OF INTENT TO APPLY FOR CONTRACT

Under Title III of the Older Americans Act  
Fiscal Year July 1, 2026 through June 30, 2027

Summary Sheet

Applicant Agency: Belgrade Senior Center Project Director: Lisa Beedy  
Mailing Address: PO Box 810 Street Address: 92 E Cameron Ave  
City, State, Zip: Belgrade, MT 59714 City, State, Zip: Belgrade, MT 59714  
E-Mail: lbeedy@belgrademt.gov E-Mail: \_\_\_\_\_

Type of Organization:

City  County  Private Non-Profit  Other (specify): \_\_\_\_\_

Geographic area to be served: Greater Belgrade Community/Gallatin County

List services to be provided:	Estimated # of unduplicated <i>persons</i> to be served during project period for each service type:	Estimated # of unduplicated <i>units</i> of service during project period for each listed service type:
<u>Home Delivered</u>	<u>150</u>	<u>600</u>
<u>Congregate Meals</u>	<u>250</u>	<u>650</u>
<u>Fitness/Health Program</u>	<u>175</u>	<u>300</u>

Applicant agrees that the project described in this Letter of Intent will be operational July 1, 2026 through June 30, 2027 and certifies that to the best of my knowledge and belief, the information in this application is true and correct and the attached conditions will be complied with if the contract is awarded.

Jordan Green

Type or print person authorized to sign  
Director of Parks, Trails, and Recreation

Title

Lisa Beedy

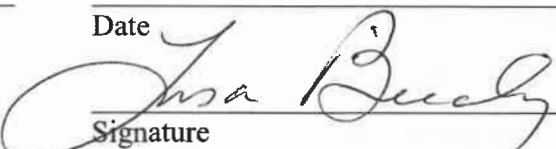
Type or print person authorized to sign  
Senior Center Director

Title

  
Signature

2/27/2026

Date

  
Signature

2/27/2026

Date

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**Project Description Sheet**

(Please fill out a *Project Description Sheet* for each service provided.  
Attach additional pages if necessary to complete the following questions.)

1. Service or Project name: **Home Delivered Meals**

2. Provide a description of how your program will spend the Title III funding.

The Belgrade Senior Center will use these funds to support our Meals on Wheels program. During the last fiscal year, we provided 15,613 home-delivered meals to older adults in our community. As the City of Belgrade continues to experience rapid growth, the demand for nutritious, reliable meal delivery services for seniors is steadily increasing.

**Noon Delivery:** We prepare and deliver hot, nutritious meals to homebound individuals age 60 and older who are no longer able to prepare meals independently or who cannot leave their homes due to health concerns. Meals are delivered Monday through Friday by dedicated volunteer drivers at no cost to the Senior Center. Volunteers generously provide their own vehicles and fuel, making this program possible. Currently, we operate three separate delivery routes serving home-delivered meals each weekday.

**Weekend Meals & Special Diets:** Frozen meals are delivered on Fridays for participants who need meals over the weekend. Special dietary needs are accommodated on a case-by-case basis to ensure participants receive meals that support their health and well-being.

**Bulk Meals:** Frozen meals are delivered to individuals age 60 and older who live outside Belgrade city limits and are unable to travel to the Center to pick up meals, ensuring access to nutrition regardless of location.

3. Statement of how your project will coordinate services with other community programs. (Include a description of referral systems.)

The following list reflects resources and referral partners of the Belgrade Senior Center and demonstrates the strong collaborative and reciprocal relationships established within our local community. Many of these agencies serve older adults and regularly refer clients to us for health and wellness services, educational programming, and home-delivered meals. In turn, we rely on these organizations as trusted resources when specialized expertise or additional support is needed for the seniors we serve.

AARP Tax Aide & Driver Safety	Urgent Care - Belgrade
Adult Protective Services	Montana Association for the Blind
Area IV Agency on Aging	Veterans Administration
Belgrade Chamber of Commerce	GoGo
Belgrade Community Library	
Bozeman Health	
City of Belgrade	
First Interstate Bank	
Gallatin County Nursing Home	
Gallatin Garden Club	
Gallatin Valley Food Bank	
Galavan	
Habitat for Humanity	
HRDC	
Local Home Health Providers	
Local School Districts	
Love, Inc.	

4. Statement of how your project will fulfill the mission of the Older Americans Act. (Include a description of criteria for selection of clients, outreach and targeting activities and how the project fulfills the objectives of the Older Americans Act.)

The Meals on Wheels program, funded under the Older Americans Act, provides nutritious meals to homebound individuals aged 60 and older who are unable to prepare meals for themselves due to health limitations, mobility challenges, or lack of transportation. The program prioritizes vulnerable seniors living on limited incomes, living alone, with little family support, and managing multiple health conditions.

Services are available throughout the greater Belgrade area and include both hot meal delivery and bulk frozen meals. Short-term and long-term service is available, including during recovery from surgery or extended illness. Frozen meals are also available for pickup at the Senior Center for individuals living outside the delivery area.

The program's goals are to reduce food insecurity and malnutrition, support independence, and improve quality of life for older adults by providing nutritious and diabetic-friendly meals, daily wellness checks, regular social interaction, and connections to additional community services. By serving seniors in both urban and rural areas and keeping suggested donations affordable, Meals on Wheels helps older adults remain safely in their homes for as long as possible.

5. If extra funding was available, what would you do to increase services and how would you plan to spend the money?

Last year we were able to put together emergency food boxes. This is something we would like to do each year. These boxes ensure that folks have quick access to easy-to-prepare food should our services get shutdown due to weather or other emergencies.

We would still love to see HD meals go out 7 days a week.

The Older Americans Act requirements state that aging providers are supposed to "target resources from all appropriate sources to meet the needs of older persons with the greatest economic or social need, with particular attention to low income, low income minority, those residing in rural areas, and elders who are disabled and frail. Providers are also required to ensure access to service based on certain economic, demographic and geographic factors."

6. Please provide letters of support from other local community-based and/or institutional programs, agencies or organizations involved with older adults.
7. List wage range of all employees funded in full or in part by this contract: \$ 22.00 to \$ 30.00.
8. Is this project covered by liability insurance? Yes How much? 1.5 Million
8. How many years has this project received Title III funds: 14
10. Please provide a **detailed** estimated budget for this Title III service for the fiscal year 2026-2027 as follows (list appropriate estimated resources):

**PLEASE FILL IN THE FORM BELOW, YOU MAY SUBMIT ADDITIONAL SUPPORTING DOCUMENTATION IF NECESSARY.**  
**(Your expenses should equal your resources)**

**Expenses:**

Personnel and fringe:	<u>55000</u>
Supplies:	<u>8000</u>
Raw food/meals:	<u>30000</u>
Commodities:	<u>3000</u>
Communications:	<u>1000</u>
Utilities:	<u>3000</u>
Repairs/maintenance:	<u>500</u>
Travel/training:	<u>          </u>
Building space:	<u>          </u>
Insurance:	<u>          </u>
Equipment:	<u>1000</u>
Contracted services:	<u>500</u>
Audit:	<u>          </u>
Other:	<u>          </u>
<b>TOTAL:</b>	<b>\$ <u>102000</u></b>

**Resources:**

Area IV Funds:	<u>40000</u>
Project income:	<u>21000</u>
Other Resources:	<u>10000</u>
Cash in Lieu:	<u>1500</u>
Commodities:	<u>1500</u>
Match:	<u>10000</u>
Other:	<u>18000</u>
Other:	<u>          </u>
<b>TOTAL:</b>	<b>\$ <u>102000</u></b>

**Application deadline - The electronic application and 2 copies must be received by Rocky before 4 p.m. Friday, March 27, 2026. Applications received after this deadline date will not be considered for funding.**

**The contractor presentations will be on Zoom again this year.**

**The date of the Area IV Board Meeting is May 21, 2026 at 9:00am.**

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**Project Description Sheet**

(Please fill out a *Project Description Sheet* for each service provided.  
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1. Service or Project name: **Congregate Meals**

2. Provide a description of how your program will spend the Title III funding.

Our area is growing rapidly, and that growth is felt every day at the Belgrade Senior Center. During the 2024–2025 year, we served 8,517 congregate meals—each one providing not just nutrition, but connection, routine, and a welcoming place for seniors in our community. Title III funding helps ensure we can continue meeting the needs of Belgrade’s older adults as our community expands.

Many of the seniors we serve are unable to contribute to the suggested donation of \$5.00. This funding allows us to keep meals accessible to everyone, regardless of income, while maintaining the quality and consistency our seniors rely on. Title III support helps cover essential costs such as staff wages, food supplies, raw ingredients, and utilities, allowing us to continue offering nourishing meals in a supportive, community-centered environment.

3. Statement of how your project will coordinate services with other community programs. (Include a description of referral systems.)

The following list reflects resources and referral partners of the Belgrade Senior Center and demonstrates the strong collaborative and reciprocal relationships established within our local community. Many of these agencies serve older adults and regularly refer clients to us for health and wellness services, educational programming, and home-delivered meals. In turn, we rely on these organizations as trusted resources when specialized expertise or additional support is needed for the seniors we serve.

AARP Tax Aide & Driver Safety	Urgent Care - Belgrade
Adult Protective Services	Montana Association for the Blind
Area IV Agency on Aging	Veterans Administration
Belgrade Chamber of Commerce	GoGo
Belgrade Community Library	
Bozeman Health	
City of Belgrade	
First Interstate Bank	
Gallatin County Nursing Home	
Gallatin Garden Club	
Gallatin Valley Food Bank	
Galavan	
Habitat for Humanity	
HRDC	
Local Home Health Providers	
Local School Districts	
Love, Inc.	

4. Statement of how your project will fulfill the mission of the Older Americans Act. (Include a description of criteria for selection of clients, outreach and targeting activities and how the project fulfills the objectives of the Older Americans Act.)

The goal of the Belgrade Senior Center is to help older adults remain independent and safely in their homes for as long as possible by providing nutritious meals and meaningful opportunities for social interaction.

Our nutrition program is available to all seniors age 60 and older, with a targeted focus on individuals over 80, those with low incomes, those who are frail, and seniors who may be lonely or experiencing depression while striving to remain independent. Seniors are invited to come to the center for a nutritious meal and the opportunity to connect with peers. Meals served at the center, combined with human contact and social engagement, significantly improve quality of life and overall well-being.

We are committed to keeping all programs and services as affordable as possible, as many of our guests live at or below the poverty level. No one is ever turned away due to inability to pay. Through brochures, newsletters, radio, social media, and focused networking with organizations that share similar goals, we actively inform the community about the Belgrade Senior Center Nutrition Program throughout Belgrade, surrounding rural areas, and Gallatin County. Monthly menus and current activities are published in local newspapers to ensure seniors and caregivers remain informed.

By utilizing these outreach methods and community resources, we work toward our mission of helping older Americans remain in their homes for as long as possible. Our vision is to provide a welcoming, comfortable environment where seniors can enjoy delicious, nutritious meals, build social connections, and feel secure, valued, and cared for.

5. If extra funding was available, what would you do to increase services and how would you plan to spend the money?

Our tables and chairs are in need of replacement. Additional funding would allow us to purchase safe, durable furniture so we can continue serving meals in a secure and comfortable environment for our seniors.

The Older Americans Act requirements state that aging providers are supposed to “target resources from all appropriate sources to meet the needs of older persons with the greatest economic or social need, with particular attention to low income, low income minority, those residing in rural areas, and elders who are disabled and frail. Providers are also required to ensure access to service based on certain economic, demographic and geographic factors.”

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**PLEASE FILL IN THE FORM BELOW, YOU MAY SUBMIT ADDITIONAL SUPPORTING DOCUMENTATION IF NECESSARY.**  
 (Your expenses should equal your resources)

**Expenses:**

Personnel and fringe:	<u>70000</u>
Supplies:	<u>4000</u>
Raw food/meals:	<u>40000</u>
Commodities:	<u>3000</u>
Communications:	<u>1400</u>
Utilities:	<u>4600</u>
Repairs/maintenance:	<u>          </u>
Travel/training:	<u>500</u>
Building space:	<u>          </u>
Insurance:	<u>          </u>
Equipment:	<u>2900</u>
Contracted services:	<u>500</u>
Audit:	<u>          </u>
Other:	<u>          </u>
<b>TOTAL:</b>	<b>\$ <u>126900</u></b>

**Resources:**

Area IV Funds:	<u>70000</u>
Project income:	<u>26000</u>
Other Resources:	<u>10000</u>
Cash in Lieu:	<u>1500</u>
Commodities:	<u>1500</u>
Match:	<u>10000</u>
Other:	<u>7900</u>
Other:	<u>          </u>
<b>TOTAL:</b>	<b>\$ <u>126900</u></b>

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**The date of the Area IV Board Meeting is May 21, 2026 at 9:00am.**

# Bozeman Senior Social Center

*"Focusing on the opportunities of positive aging"*

February 3, 2026

John Gorton

RMDC

PO Box 1717

Helena, MT 59624

Dear Mr. Gorton,

I am writing to express my strong support for funding the Belgrade Senior Center's nutrition program. This program plays a vital role in supporting the health, independence, and well-being of older adults in the Belgrade community.

Access to nutritious, balanced meals is essential for seniors, particularly for those living on fixed incomes or facing mobility, health, or social challenges. The Belgrade Senior Center's nutrition program ensures that participants receive healthy meals that support proper nutrition, chronic disease management, and overall physical health. Equally important, the program provides a welcoming space where seniors can connect with others, helping to reduce isolation and promote emotional well-being.

The benefits of this program extend beyond the meal itself. Regular access to nutritious food helps seniors maintain strength and energy, supports medication management, and can prevent or delay more serious health issues. By addressing food insecurity and encouraging healthy eating habits, the nutrition program contributes to improved quality of life and greater independence for older adults.

The Belgrade Senior Center has a long-standing reputation for serving seniors with compassion and professionalism, and its nutrition program reflects a deep understanding of community needs. Funding support would allow this essential program to continue and potentially expand, ensuring that seniors of all income levels can access nutritious meals in a safe and supportive environment.

Thank you for your consideration and for your commitment to supporting programs that enhance the lives of older adults. I strongly encourage you to support funding for the Belgrade Senior Center's nutrition program.

Sincerely,  
Shannon Bondy

  
Executive Director, Bozeman Senior Center



**BUILDING A  
BETTER  
COMMUNITY**

thehrdc.org



e: hello@

January 22, 2026

John Gorton  
Rocky Agency on Aging  
PO Box 1717  
Helena, MT 59624

Dear Mr. Gorton,

It is my pleasure to submit this letter in support of the Belgrade Senior Center. The Center serves as a vital gateway for our community's aging population, connecting older adults with essential resources that support health, independence, and well-being. As our community continues to grow, it is increasingly important that older residents have access to a vibrant, welcoming place to gather. The Belgrade Senior Center fulfills this role and more, standing as one of the indispensable pillars of our community.

As reflected in its mission, the Belgrade Senior Center promotes friendship and serves individuals through nutritional, social, recreational, health, and educational services. The Center fosters meaningful connections and provides opportunities for engagement through a wide range of offerings, including freshly prepared congregate meals, Meals on Wheels, and classes in fitness, singing, dance, and the arts. It is also a trusted hub for information, resources, and support. Above all, it is a welcoming environment where individuals feel a true sense of belonging—something that is evident each time I visit. Collectively, these services promote independence, improve health outcomes, reduce social isolation, and enrich the lives of those they serve.

The value the Belgrade Senior Center brings to both its members, and the broader community cannot be overstated. It is an essential part of our community's landscape, and we hope to see it continue to thrive and grow in the years ahead. Should you have any questions, please feel free to contact me at (406) 585-4855.

Sincerely,

*Andi Salsbury*

Andi Salsbury  
Compliance Coordinator | Homemaker Program Manager  
HRDC IX

p: 406.587.4486

e: hello@thehrdc.org

a: 32 South Tracy  
Bozeman, Montana 59715

**HRDC**  
BUILDING A BETTER COMMUNITY



**A RESOURCE FOR HEALTHY LIVING FROM THE  
GALLATIN CITY-COUNTY HEALTH DEPARTMENT**

**Health Provision:** 406-582-3100 | [hs@gallatin.mt.gov](mailto:hs@gallatin.mt.gov)

**Prevention Services:** 406-582-3100 | [hs@gallatin.mt.gov](mailto:hs@gallatin.mt.gov)

**Environmental Health Services:** 406-582-3120 | [ehs@gallatin.mt.gov](mailto:ehs@gallatin.mt.gov)

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[healthygallatin.org](http://healthygallatin.org)

John Gorton  
Rocky Agency on Aging  
PO Box 1717  
Helena, MT 59624

Dear Mr. Gorton,

I am writing to express my strong support for the Belgrade Senior Center, which plays an essential role in addressing the needs of older adults in the Belgrade community and beyond. In my role as a Health Promotion Specialist with the Chronic Condition Prevention Program at the Gallatin City-County Health Department, I have witnessed firsthand the meaningful impact the Belgrade Senior Center has on the health and overall wellbeing of its community members.

The Belgrade Senior Center provides far more than just nutritious meals. It offers a broad range of services, programs, and classes that promote physical health while fostering social connection. I have had the opportunity to collaborate with the Senior Center through wellness fairs, arthritis management classes, and fall prevention programs. These efforts not only support physical wellness but also help reduce social isolation and loneliness, which are significant concerns for older adults.

I greatly commend the Belgrade Senior Center team for their continued dedication and commitment to serving the community. I am proud to offer my full support for their work and look forward to continuing our partnership to enhance the health and wellbeing of older adults throughout Gallatin County.

Sincerely,  
Alyson Wooley  
Health Promotion Specialist  
Gallatin City-County Health Department

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215 W. MENDENHALL, BOZEMAN MT 59715



January 23, 2026

John Gorton  
Rocky Agency on Aging  
PO Box 1717  
Helena, MT 59624

Dear Mr. Gorton,

It is my pleasure to submit this letter of support for the **Belgrade Senior Center**. As Mayor, I view the Center as a vital gateway for our community's aging population, connecting older adults with essential resources that support health, independence, and well-being.

As our community continues to grow, it is increasingly important that our residents have access to a vibrant, welcoming place to gather. The Belgrade Senior Center fulfills this role and more, standing as an indispensable pillar of our community. My support for this funding is rooted in the following core community values:

- **Dedication to Community Service:** The Center demonstrates a tireless dedication to service for the community and its citizens through its diverse programming.
- **Response to Citizen Interests:** As the city strives to understand and meet the interests of its people, the Center acts as a primary vehicle for improving health outcomes and reducing social isolation.
- **Fiscal Responsibility and Accountability:** We view federal investment in these nutrition and fitness programs as a reflection of our commitment to responsible financial planning and the efficient use of available funds to provide essential services.
- **Addressing Long-Term Needs:** This funding helps the city council address the future needs of our aging population and develop the plans necessary to address these long-term demographic trends.

The Belgrade Senior Center promotes friendship and serves individuals through nutritional, social, recreational, and educational services. Whether it is through Meals on Wheels or fitness and arts classes, the Center creates a welcoming environment where individuals feel a true sense of belonging. Collectively, these services promote independence and enrich the lives of those they serve.

The value the Belgrade Senior Center brings to both its members and the broader community cannot be overstated. It is an essential part of our community's landscape, and we hope to see it continue to thrive and grow in the years ahead. Should you have any questions, please feel free to contact me at (406) 581-5844.

Sincerely,



Michael Meis  
Mayor, City of Belgrade  
mmeis@belgrademt.gov