

LETTER OF INTENT TO APPLY FOR CONTRACT

Under Title III of the Older Americans Act  
Fiscal Year July 1, 2026 through June 30, 2027

Summary Sheet

Applicant Agency: Bozeman Senior Center Project Director: Shannon Bondy  
Mailing Address: 807 North Tracy Ave. Street Address: 807 North Tracy Ave.  
City, State, Zip: Bozeman, MT, 59715 City, State, Zip: Bozeman, MT, 59715  
E-Mail: shannon@bozemanseniorcenter.org E-Mail: shannon@bozemanseniorcenter.org

Type of Organization:  
 City  County  Private Non-Profit  Other (specify): Public 501(c)3

Geographic area to be served: Gallatin County - Bozeman, Three Forks, West Yellowstone

List services to be provided:	Estimated # of unduplicated <i>persons</i> to be served during project period for each service type:	Estimated # of unduplicated <i>units</i> of service during project period for each listed service type:
<u>Bozeman</u>	<u>_____</u>	<u>_____</u>
<u>Three Forks</u>	<u>This includes all three sites</u>	<u>25,000</u>
<u>West Yellowstone</u>	<u>230</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>

Applicant agrees that the project described in this Letter of Intent will be operational July 1, 2026 through June 30, 2027 and certifies that to the best of my knowledge and belief, the information in this application is true and correct and the attached conditions will be complied with if the contract is awarded.

Shannon Bondy  
Type or print person authorized to sign  
Executive Director

Title  
Mary Orr  
Type or print person authorized to sign  
Board President  
Title

Shannon K. Bondy  
Signature

\_\_\_\_\_  
Date  
Mary Orr  
Signature

03/19/26  
Date



4. Statement of how your project will fulfill the mission of the Older Americans Act. (Include a description of criteria for selection of clients, outreach and targeting activities and how the project fulfills the objectives of the Older Americans Act.)

5. If extra funding was available, what would you do to increase services and how would you plan to spend the money?

The Older Americans Act requirements state that aging providers are supposed to “target resources from all appropriate sources to meet the needs of older persons with the greatest economic or social need, with particular attention to low income, low income minority, those residing in rural areas, and elders who are disabled and frail. Providers are also required to ensure access to service based on certain economic, demographic and geographic factors.”

6. Please provide letters of support from other local community-based and/or institutional programs, agencies or organizations involved with older adults.
7. List wage range of all employees funded in full or in part by this contract: \$ \_\_\_\_\_ to \$ \_\_\_\_\_.
8. Is this project covered by liability insurance? \_\_\_\_\_ How much? \_\_\_\_\_
8. How many years has this project received Title III funds: \_\_\_\_\_
10. Please provide a **detailed** estimated budget for this Title III service for the fiscal year 2026-2027 as follows (list appropriate estimated resources):

**PLEASE FILL IN THE FORM BELOW, YOU MAY SUBMIT ADDITIONAL SUPPORTING DOCUMENTATION IF NECESSARY.**  
 (Your expenses should equal your resources)

**Expenses:**

Personnel and fringe: \_\_\_\_\_  
 Supplies: \_\_\_\_\_  
 Raw food/meals: \_\_\_\_\_  
 Commodities: \_\_\_\_\_  
 Communications: \_\_\_\_\_  
 Utilities: \_\_\_\_\_  
 Repairs/maintenance: \_\_\_\_\_  
 Travel/training: \_\_\_\_\_  
 Building space: \_\_\_\_\_  
 Insurance: \_\_\_\_\_  
 Equipment: \_\_\_\_\_  
 Contracted services: \_\_\_\_\_  
 Audit: \_\_\_\_\_  
 Other: \_\_\_\_\_  
**TOTAL:** \$ \_\_\_\_\_

**Resources:**

Area IV Funds: \_\_\_\_\_  
 Project income: \_\_\_\_\_  
 Other Resources: \_\_\_\_\_  
 Cash in Lieu: \_\_\_\_\_  
 Commodities: \_\_\_\_\_  
 Match: \_\_\_\_\_  
 Other: \_\_\_\_\_  
 Other: \_\_\_\_\_  
**TOTAL:** \$ \_\_\_\_\_

**Application deadline - The electronic application and 2 copies must be received by Rocky before 4 p.m. Friday, March 27, 2026. Applications received after this deadline date will not be considered for funding.**

**The contractor presentations will be on Zoom again this year.**

**The date of the Area IV Board Meeting is May 21, 2026 at 9:00am.**



January 28, 2026

John Gorton  
Area IV Agency on Aging  
PO Box 1717  
Helena, MT 59624

Dear John:

I am writing to express my strong support for the Meals on Wheels program serving Gallatin County. As a vital community resource, Meals on Wheels plays an essential role in supporting the health, well-being, and independence of older adults and homebound residents.

This program provides far more than nutritious meals. It offers regular wellness checks and meaningful human connection - supports that are just as critical as the food itself. For many recipients, a visit from a Meals on Wheels volunteer may be their only interaction of the day, offering reassurance, reducing isolation, and, in some cases, providing lifesaving intervention during emergencies.

As Gallatin County continues to grow and change, the demand for services that allow seniors to age safely and with dignity at home will only increase. Sustained funding and community support are essential to ensuring that no one is left hungry, isolated, or without care.

I wholeheartedly support the mission and ongoing work of Meals on Wheels in Gallatin County and strongly encourage continued investment in this indispensable program. Together, we can help preserve the dignity, health, and independence of our neighbors who need it most.

Sincerely,

*Margaret*

Margaret Mason  
Chief Development Officer

406.587.4486

[hello@thehrdc.org](mailto:hello@thehrdc.org)

206 E Griffin Dr  
Bozeman, MT 59715



**HRDC**  
BUILDING A BETTER COMMUNITY

Jon Gorton  
Area IV Council on Aging  
P.O. Box 1717  
Helena, MT 59624

Dear Jon,

On behalf of the Human Resource Development Council (HRDC) and our Galavan transportation program, I am pleased to offer this letter of support for the Bozeman Senior Center's application for Area IV funding.

The Bozeman Senior Center is an essential partner in serving older adults throughout our community. Their programs foster social connection, nutrition, physical activity, and lifelong learning, which are key components of maintaining health and independence for seniors. Many of the individuals who rely on Galavan transportation use our services to access meals, activities, and social opportunities provided at the Senior Center. The Center's work directly complements our shared mission of supporting the well-being and mobility of older adults in Gallatin County.

Area IV funding is critical to ensuring that the Senior Center can continue providing these vital services and expanding access to the growing senior population in our region. The Bozeman Senior Center's programs reduce isolation, enhance quality of life, and strengthen community connections, which are values that align closely with HRDC's goals and the priorities of the Area IV Council on Aging.

We strongly encourage your continued investment in the Bozeman Senior Center through this funding opportunity. Their leadership and commitment make a meaningful difference in the lives of hundreds of seniors each year.

Thank you for your consideration of this important request.

Sincerely,

Talia Seltzer

Program Manager, Galavan  
tseltzer@thehrdc.org

406.587.4486

hello@thehrdc.org

206 E Griffin Dr  
Bozeman, MT 59715

**HRDC**  
BUILDING A BETTER COMMUNITY

March 13, 2026

John Gorton  
Area IV Agency on Aging  
PO Box 1717  
Helena, MT, 59624

Dear John:

I am pleased to submit a letter of support for the Bozeman Senior Center regarding the Meals-on-Wheels program. The Bozeman Senior Center provides congregate meals, meals-on-wheels, and frozen bulk meals five days a week. I have been actively involved with community services for several years through my experience as the City Facilities Superintendent of Bozeman. This opportunity has provided me with a unique perspective on the programs and services (or lack of services) available through the Gallatin Valley.

Funding has not kept pace with inflation or the growing population eligible for services, yet demand by at-risk older adults in need of supportive services has risen and will only continue to rise with the growth in the aging population. Gallatin County grew by more than 30% in the past decade with 42% of that growth occurring in the unincorporated areas of the county. The mix of a high cost of living and the demand for service sector/tourism based workers leaves a significant sector of the population living in, or on the edge, of poverty. The symptoms of these conditions are present in the increased need for senior services. The Gallatin Valley is projected to have the 3<sup>rd</sup> highest per capita number of seniors in Montana. The Bozeman Senior Center, being the gateway to other rural centers, also responds to the needs of individuals aged 50 and over, living on very limited incomes in outlying communities. A large number of seniors are moving into the more rural communities because the high cost of living in Bozeman pushes them away. Seniors living in outlying rural communities need to have access to services that will allow them to remain active and independent for as long as possible. On behalf of the low income older adults that the rural communities reach every year through senior center nutrition services, I am asking you to support proposed funding for the Bozeman Senior Center.

I recommend the contributions the Bozeman Senior Center makes throughout the community most highly and without reservation. Please feel free to contact me if you have any questions or require more information.

Respectfully Submitted,

**Mike Gray**; Retired Facilities Superintendent  
121 North Rouse Ave  
Bozeman, MT 59715

P: 406-582-3232