

LETTER OF INTENT TO APPLY FOR CONTRACT

Under Title III of the Older Americans Act
Fiscal Year July 1, 2025 through June 30, 2026

Summary Sheet

Applicant Agency: Help Center, Inc.

Project Director: Kathy Allen

Mailing Address: 699 Farmhouse Ln

Street Address: 699 Farmhouse Ln

City, State, Zip: Bozeman, MT 59715

City, State, Zip: Bozeman, MT 59715

E-Mail: info@bozemanhelpcenter.org

E-Mail: info@bozemanhelpcenter.org

Type of Organization:

☐ City ☐ County ☒ Private Non-Profit ☐ Other (specify): _____

Geographic area to be served: Gallatin, Park counties

List services to be provided:

Daily phone call

Estimated # of unduplicated *persons*
to be served during project period for
each service type:
2-4

Estimated # of unduplicated *units* of
service during project period for each
listed service type:

Applicant agrees that the project described in this Letter of Intent will be operational July 1, 2025 through June 30, 2026 and certifies that to the best of my knowledge and belief, the information in this application is true and correct and the attached conditions will be complied with if the contract is awarded.

Kathy Allen

Type or print person authorized to sign

Program Manager

Title

Signature

Date

Type or print person authorized to sign

Signature

Title

Date

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Project Description Sheet

(Please fill out a ***Project Description Sheet*** for each service provided.
Attach additional pages if necessary to complete the following questions.)

1. Service or Project name: **Telecare**
2. Provide a description of how your program will spend the Title III funding.
We apply all Title III funding towards the salary of one person who manages the program.
3. Statement of how your project will coordinate services with other community programs. (Include a description of referral systems.)
The Help Center is part of the Montana 211 Network and the National Suicide Prevention Lifeline, ensuring that crisis and referral services are always readily available to all of our clientele. We continue to foster strong partnerships with community organizations that also support seniors, such as HRDC and its various programs. In recent years, we've received numerous referrals from service navigators and behavioral health specialists in primary care offices like Internal Medicine at Bozeman Health. Our collaborative relationship with these programs ensures our clients get the necessary services.

4. Statement of how your project will fulfill the mission of the Older Americans Act. (Include a description of criteria for selection of clients, outreach and targeting activities and how the project fulfills the objectives of the Older Americans Act.)

Telecare is a free service available to all seniors. Potential clients are typically introduced to the program through their primary care physician, social worker, food bank, or other HRDC senior services. Telecare calls are generally categorized into three types: 1. Safety check, 2. Medication reminder, and 3. Social call. Clients may fall into one or more of these categories depending on their individual needs.

We collaborate with other senior programs and actively engage with the community to raise awareness about our services. As a 24/7 crisis hotline, we provide round-the-clock support to seniors, offering assistance for emergencies or any other needs they may have. Additionally, we often hear from seniors about other concerns and refer them to our community partners, such as Befrienders, Love INC, and HRDC Senior Services.

We also strive to recruit senior volunteers specifically for the Telecare program through the RSVP initiative.

5. If extra funding was available, what would you do to increase services and how would you plan to spend the money?

As always, we would gratefully accept any extra funding towards the expenses of keeping the program running.

The Older Americans Act requirements state that aging providers are supposed to “target resources from all appropriate sources to meet the needs of older persons with the greatest economic or social need, with particular attention to low income, low income minority, those residing in rural areas, and elders who are disabled and frail. Providers are also required to ensure access to service based on certain economic, demographic and geographic factors.”

6. Please provide letters of support from other local community-based and/or institutional programs, agencies or organizations involved with older adults.
7. List wage range of all employees funded in full or in part by this contract: \$ 18-25 to \$ _____.
8. Is this project covered by liability insurance? yes How much? 1,000,000.00
8. How many years has this project received Title III funds: 50+
10. Please provide a **detailed** estimated budget for this Title III service for the fiscal year 2025-2026 as follows (list appropriate estimated resources):

PLEASE FILL IN THE FORM BELOW, YOU MAY SUBMIT ADDITIONAL SUPPORTING DOCUMENTATION IF NECESSARY.
(Your expenses should equal your resources)

Expenses:	Resources:
Personnel and fringe: <u>2750.00</u>	Area IV Funds: <u>2750.</u>
Supplies: _____	Project income: _____
Raw food/meals: _____	Other Resources: _____
Commodities: _____	Cash in Lieu: _____
Communications: _____	Commodities: _____
Utilities: _____	Match: _____
Repairs/maintenance: _____	Other: _____
Travel/training: _____	Other: <u>0</u>
Building space: _____	
Insurance: _____	
Equipment: _____	
Contracted services: _____	
Audit: _____	
Other: _____	
TOTAL: \$ <u>2750.00</u>	TOTAL: \$ <u>2750.00</u>

Application deadline - The electronic application and 2 copies must be received by Rocky before 4 p.m. Friday, March 28, 2025. Applications received after this deadline date will not be considered for funding.

The contractor presentations will be on Zoom again this year.

The date of the Area IV Board Meeting is May 15, 2025 at 9:00am.



March 17, 2025

Jim Marks
Area IV Agency on Aging
PO Box 1717
Helena, MT 59624

Dear Mr. Marks,

It is with pleasure that I submit this letter in support of Help Center's Telecare Program. As manager of HRDC's Homemaker Program, I have been able to see the difficulties faced by aging individuals in our community. Homemaker and Telecare work beautifully together to help adults age in place.

Telecare calls are vital to those who receive them. In many cases, these individuals have little to no support system. Telecare often becomes their support system. It is heart-warming to see how eagerly our Homemaker clients look forward to their daily call from the Help Center. In many cases, these daily calls might be the only outside contact our customers have for days. The Telecare program gives at-risk members of our community a sense of security, safety, and worth they would not otherwise have.

I have always been impressed with the level of professionalism and care exhibited by Telecare staff and volunteers. Having a well-trained and compassionate person to talk with at times of crisis can make a critical difference. Over the years, referrals for the Homemaker program have originated as a call received at the Help Center ... a concerned staff member begins an intervention and collaboration by reaching out to community resources ... and the caller learns about services that can benefit them with nutrition, housing, medical, safety, etc. So many times this begins with the "first responders" of the Help Center's Telecare Program.

The value the Help Center brings to its members and the community with their Telecare Program cannot be overstated. It is a crucial part of our landscape and we hope to see it remain and grow in years to come. If you have any questions, please feel free to contact me at (406) 585-4855.

Sincerely,

Andi Salsbury

Andi Salsbury
HRDC Senior Care Coordinator

406.587.4486

hello@thehrdc.org

206 E Griffin Dr
Bozeman, MT 59715

