

LETTER OF INTENT TO APPLY FOR CONTRACT

Under Title III of the Older Americans Act
Fiscal Year July 1, 2026 through June 30, 2027

Summary Sheet

Applicant Agency: Livingston Meals on Wheels Project Director: Tabatha Streuly
Mailing Address: 817 W Park St Street Address: 206 S Main
City, State, Zip: Livingston, MT 59047 City, State, Zip: Livingston, MT 59047
E-Mail: livingstonmow22@gmail.com E-Mail: livingstonmow22@gmail.com

Type of Organization:
 City County Private Non-Profit Other (specify): _____


Geographic area to be served: Park County

List services to be provided:	Estimated # of unduplicated <i>persons</i> to be served during project period for each service type:	Estimated # of unduplicated <i>units</i> of service during project period for each listed service type:
<u>Congregate</u>	<u>120</u>	<u>4,800</u>
<u>Home Delivery</u>	<u>100</u>	<u>7,200</u>
_____	_____	_____
_____	_____	_____

Applicant agrees that the project described in this Letter of Intent will be operational July 1, 2026 through June 30, 2027 and certifies that to the best of my knowledge and belief, the information in this application is true and correct and the attached conditions will be complied with if the contract is awarded.

Tabatha Streuly
Type or print person authorized to sign
Executive Director
Title

Kelli Jones
Type or print person authorized to sign
Vice-Chairperson of board
Title


Signature

02/26/2026
Date

Kelli Jones
Signature

02/24/2026
Date

LETTER OF INTENT TO APPLY FOR CONTRACT
Under Title III of the Older Americans Act
Fiscal Year July 1, 2026 through June 30, 2027

Project Description Sheet

(Please fill out a *Project Description Sheet* for each service provided.
Attach additional pages if necessary to complete the following questions.)

1. Service or Project name: **Congregate meals**

2. Provide a description of how your program will spend the Title III funding.

Funds from Title III will be used to support the day-to-day work that makes our meal program possible. This includes employee wages for the staff who prepare, organize, and deliver meals; food costs to ensure seniors receive safe, nutritious meals; and basic supplies needed to operate the program. Funding will also help cover repairs and routine maintenance to keep our facility safe and functional, liability insurance to protect our services, and contracted services that allow us to operate efficiently. Together, these resources help us reliably serve older adults with care, dignity, and consistency.

3. Statement of how your project will coordinate services with other community programs. (Include a description of referral systems.)

We coordinate with services in our area to increase congregate meals. Angel Line picks up seniors that want to come down and eat but don't have reliable transportation. RSVP has volunteers that help check clients in for our congregate meals. Without these great services working with us we couldn't continue to serve as many seniors as we do.

4. Statement of how your project will fulfill the mission of the Older Americans Act. (Include a description of criteria for selection of clients, outreach and targeting activities and how the project fulfills the objectives of the Older Americans Act.)

This project fulfills the mission of the Older Americans Act by providing nutritious congregate meals that promote health, independence, and social engagement for adults age 60 and older. Participation is open to all eligible seniors. Outreach and targeting activities include referrals from healthcare providers, Adult Protective Services, senior services, and community partners, as well as outreach through community events and direct communication with seniors and caregivers. By offering balanced meals in a welcoming group setting, the project helps reduce hunger and food insecurity, improve nutritional health, and combat social isolation. This program supports the objectives of the Older Americans Act by enabling older adults to remain independent, socially connected, and actively engaged in their community.

5. If extra funding was available, what would you do to increase services and how would you plan to spend the money?

If we receive additional funding, it will be used to expand our marketing and advertising efforts to increase participation in our congregate meal program. Additional support would also allow us to offer our weekly salad bar twice a week, ensuring our seniors have greater access to a variety of fresh fruits and vegetables.

The Older Americans Act requirements state that aging providers are supposed to “target resources from all appropriate sources to meet the needs of older persons with the greatest economic or social need, with particular attention to low income, low income minority, those residing in rural areas, and elders who are disabled and frail. Providers are also required to ensure access to service based on certain economic, demographic and geographic factors.”

6. Please provide letters of support from other local community-based and/or institutional programs, agencies or organizations involved with older adults.
7. List wage range of all employees funded in full or in part by this contract: \$ 15.00 to \$ 29.69.
8. Is this project covered by liability insurance? yes How much? one million per occurrence
8. How many years has this project received Title III funds: 50
10. Please provide a **detailed** estimated budget for this Title III service for the fiscal year 2026-2027 as follows (list appropriate estimated resources):

PLEASE FILL IN THE FORM BELOW, YOU MAY SUBMIT ADDITIONAL SUPPORTING DOCUMENTATION IF NECESSARY.
 (Your expenses should equal your resources)

Expenses:

Personnel and fringe:	<u>\$67,000.00</u>
Supplies:	<u>\$9,200.00</u>
Raw food/meals:	<u>\$18,300.00</u>
Commodities:	<u>\$400.00</u>
Communications:	<u> </u>
Utilities:	<u>\$1,200.00</u>
Repairs/maintenance:	<u>\$400.00</u>
Travel/training:	<u>\$100.00</u>
Building space:	<u>\$6,600.00</u>
Insurance:	<u>\$3,200.00</u>
Equipment:	<u>\$900.00</u>
Contracted services:	<u>\$4,700.00</u>
Audit:	<u> </u>
Other:	<u>\$2,200.00</u>
TOTAL:	<u>\$ 114,200.00</u>

Resources:

Area IV Funds:	<u>\$75,000.00</u>
Project income:	<u>\$18,000.00</u>
Other Resources:	<u>\$13,000.00</u>
Cash in Lieu:	<u>\$1,000.00</u>
Commodities:	<u>\$1,200.00</u>
Match:	<u>\$6,000.00</u>
Other:	<u> </u>
Other:	<u> </u>
TOTAL:	<u>\$ 114,200.00</u>

Application deadline - The electronic application and 2 copies must be received by Rocky before 4 p.m. Friday, March 27, 2026. Applications received after this deadline date will not be considered for funding.

The contractor presentations will be on Zoom again this year.

The date of the Area IV Board Meeting is May 21, 2026 at 9:00am.

LETTER OF INTENT TO APPLY FOR CONTRACT

Under Title III of the Older Americans Act
Fiscal Year July 1, 2026 through June 30, 2027

Project Description Sheet

(Please fill out a *Project Description Sheet* for each service provided.
Attach additional pages if necessary to complete the following questions.)

1. Service or Project name: **Home-Delivery**

2. Provide a description of how your program will spend the Title III funding.

Title III funding will be utilized to support essential program expenditures, including personnel costs, supplies, food purchases, repairs and maintenance, travel, training, facility space, liability insurance, equipment, and contracted services. These resources are critical to ensuring the consistent delivery of safe, nutritious meals to seniors.

3. Statement of how your project will coordinate services with other community programs. (Include a description of referral systems.)

Our organization partners with RSVP volunteers to deliver nutritious meals directly to homebound clients. We receive referrals from Livingston Healthcare to support seniors recovering at home from illness or surgery, ensuring continued access to healthy meals. Adult Protective Services also refers individuals who need meal support to maintain their independence. In addition, we collaborate with our local nursing home to ensure seniors transitioning back home can begin or continue receiving home-delivered meals without interruption.

4. Statement of how your project will fulfill the mission of the Older Americans Act. (Include a description of criteria for selection of clients, outreach and targeting activities and how the project fulfills the objectives of the Older Americans Act.)

Livingston Meals on Wheels fulfills the mission of the Older Americans Act by promoting the independence, dignity, and well-being of older adults through the delivery of nutritious meals that enable seniors to remain safely in their homes and communities. Clients are selected in accordance with Older Americans Act guidelines and include individuals age 60 and older who are homebound, frail, socially isolated, or unable to prepare meals independently, with priority given to those with the greatest economic or social need, including low-income seniors, individuals with disabilities, rural residents, and those who are home-bound. Outreach and targeting activities include referrals from healthcare providers, social service agencies, family members, and community partners, along with ongoing collaboration to identify under served and at-risk older adults. Through the provision of nutritionally balanced meals, regular wellness checks, and social interaction, Livingston Meals on Wheels directly supports the objectives of the Older Americans Act by reducing food insecurity, preventing premature institutionalization, improving health outcomes, decreasing social isolation, and strengthening the local aging services network so older adults can age with dignity and independence in their own homes.

5. If extra funding was available, what would you do to increase services and how would you plan to spend the money?

If our organization receives additional Title III funding, we would hire a delivery driver one day per week to serve clients who live outside our current delivery area. This would allow us to expand meal delivery services into rural areas that are currently under served due to the limitations and workload of our volunteer drivers. By extending our delivery reach, we can ensure that more homebound seniors outside of town receive nutritious meals without placing additional demands on our volunteers.

The Older Americans Act requirements state that aging providers are supposed to “target resources from all appropriate sources to meet the needs of older persons with the greatest economic or social need, with particular attention to low income, low income minority, those residing in rural areas, and elders who are disabled and frail. Providers are also required to ensure access to service based on certain economic, demographic and geographic factors.”

6. Please provide letters of support from other local community-based and/or institutional programs, agencies or organizations involved with older adults.
7. List wage range of all employees funded in full or in part by this contract: \$ 15.00 to \$ 29.69.
8. Is this project covered by liability insurance? Yes How much? one million per occurrence
8. How many years has this project received Title III funds: 50
10. Please provide a **detailed** estimated budget for this Title III service for the fiscal year 2026-2027 as follows (list appropriate estimated resources):

PLEASE FILL IN THE FORM BELOW, YOU MAY SUBMIT ADDITIONAL SUPPORTING DOCUMENTATION IF NECESSARY.
 (Your expenses should equal your resources)

Expenses:

Personnel and fringe:	<u>\$99,800.00</u>
Supplies:	<u>\$14,000.00</u>
Raw food/meals:	<u>\$27,400.00</u>
Commodities:	<u>\$500.00</u>
Communications:	<u> </u>
Utilities:	<u>\$1,700.00</u>
Repairs/maintenance:	<u>\$600.00</u>
Travel/training:	<u>\$150.00</u>
Building space:	<u>\$10,000.00</u>
Insurance:	<u>\$4,600.00</u>
Equipment:	<u>\$1,300.00</u>
Contracted services:	<u>\$7,000.00</u>
Audit:	<u> </u>
Other:	<u>\$3,300.00</u>
TOTAL:	<u>\$ 170,350.00</u>

Resources:

Area IV Funds:	<u>\$109,000.00</u>
Project income:	<u>\$32,000.00</u>
Other Resources:	<u>\$17,050.00</u>
Cash in Lieu:	<u>\$1,500.00</u>
Commodities:	<u>\$1,800.00</u>
Match:	<u>\$9,000.00</u>
Other:	<u> </u>
Other:	<u> </u>
TOTAL:	<u>\$ 170,350.00</u>

Application deadline - The electronic application and 2 copies must be received by Rocky before 4 p.m. Friday, March 27, 2026. Applications received after this deadline date will not be considered for funding.

The contractor presentations will be on Zoom again this year.

The date of the Area IV Board Meeting is May 21, 2026 at 9:00am.



**BUILDING A
BETTER
COMMUNITY**

RSVP

Program of HRDC

p: (406) 587-5444

a: 807 N Tracy

Bozeman, MT 59715

thehrdc.org

February 10, 2026

Heather Nicholson
Area IV Agency on Aging
PO Box 1717
Helena, Montana 59624



e: hello@

Dear Heather,

I am writing to express my strong support for the Meals on Wheels program serving Park County. As a vital resource in our community, Meals on Wheels plays an essential role in improving the health, well-being, and independence of our senior citizens and homebound neighbors.

This program ensures that some of our most vulnerable residents receive not only nutritious meals but also regular wellness checks and meaningful human connection—elements every bit as important as the food itself. For many recipients, the daily visit from a Meals on Wheels volunteer may be their only social interaction of the day, offering reassurance, reducing isolation, and even saving lives in emergency situations.

In a region as dynamic and fast-growing as Park County, the need for supportive services like Meals on Wheels continues to increase. Continued funding and community support are critical to ensuring that no senior goes hungry or feels forgotten.

I highly recommend funding for the Meals on Wheels program in Park County, and I encourage others to join in advocating for and investing in this indispensable program. Together, we can help preserve the dignity, health, and independence of our neighbors in need.

Sincerely,

Debi Casagrande

RSVP Program Coordinator

p: 406.587.4486

e: hello@thehrdc.org

a: 32 South Tracy
Bozeman, Montana 59715

HRDC
BUILDING A BETTER COMMUNITY



Angel Line Senior and Disabled
Transportation Program
414 East Callender Street
Livingston, MT 59047

Heather Nicholson, Program Director
RMDC, Area IV Agency on Aging
P.O. Box 1717
Helena, MT 59624-1717

February 11, 2026

Dear Heather,

I am writing in support of the Meals on Wheels program in Park County. Funding through the Area IV Agency on Aging is an important part of the program's viability. Many of Park County's seniors depend on Meals on Wheels for their nutritional needs and with so many seniors living at poverty level affordable meals are extremely important.

Meals on Wheels continues to be such an important program for seniors. Meals on Wheels in addition to being a primary source of nutritious meals for many seniors also provides social interaction in a congregate meal setting. The social aspect is an important element of the program.

Isolation becomes a problem for many seniors and Meals on Wheels really helps fill that void through the home delivery program. Home delivery of nutritious meals is extremely important for the seniors who need the service.

Please continue funding this vital program for senior citizens. Thank you so much for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Kendra Fox", is written over the typed name and title.

Kendra Fox
Angel Line Site Manager