



ROCKY MOUNTAIN DEVELOPMENT COUNCIL, INC.

P.O. Box 1717 | 200 South Cruse Avenue | Helena, MT 59624-1717

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Position Announcement

Rocky Mountain Preschool Teacher

Rocky Mountain Development Council's Rocky Mountain Preschool is seeking applicants for a Teacher. This position is a full-time position. The preschool is open from 7:30 AM to 5:00 PM and work schedules may vary. The starting salary for this position is \$18.50 per hour.

At Rocky, the wage is just part of your total compensation. Rocky's generous benefit package includes health, dental, vision, and life insurance, hearing aid benefits, Health Savings Accounts and Flexible Spending Accounts, Wellness Health Screenings, Retirement, 401K plan, and an Employee Assistance Plan. We also offer 13 paid holidays per year, sick and vacation leave equaling 5+ weeks in the first year! Retirement contributions begin after one year of employment and a 401k option is available upon hire (based on age).

This position is the lead classroom Teacher and is responsible for planning, implementing, and supervising all classroom activities. This position provides a variety of materials and resources for children to explore, manipulate and use, both in learning activities and in imaginative play. They organize and lead activities designed to promote physical, mental and social development, such as games, arts and crafts, music storytelling and field trips. This position is the lead person for the Teacher Assistant and other volunteers in the classroom.

Minimum Qualifications:

Knowledge of:

- appropriate expectations for young children, child development and developmentally appropriate practices in early childhood education.
- state and federal policies and procedures pertaining to child abuse and neglect and adherence to these policies and procedures.
- principles and methods for curriculum and training design, teaching and instruction for individuals and groups, and the measurement of training effects.
- Social perceptiveness – Being aware of others' reactions and understanding why they react as they do.

Ability to:

- be perceptive of the needs of children.
- work well with staff, children and families.
- follow directors and take initiative
- organize and direct classroom activities.
- keep all information on children, families, staff and volunteers strictly confidential.
- work in a fast paced work environment.

The above knowledge, skills and abilities are typically acquired through a High School diploma or GED certificate. Current national Child Development Associate (CDA) credential of Associate's Degree with at least 20 semester college credits in Early Childhood Education/Child Development preferred. Also, 60 hours of approved training in the past 5 years, Current First Aid and CPR certification, Minimum of 500 hours working in an Early Childhood setting*, Annual training required for renewal: 16 hours of approved training. Must qualify as a primary care giver per Montana day care licensing requirements. Must be willing to obtain the First Aid and CPR certification and be willing to keep updated as necessary. MMR and Td immunizations are required prior to hiring.

Application Process: Applicants must submit a signed, completed Rocky application. Applications are available from Rocky and at www.rmhc.net. Incomplete application materials will not be processed. Completed application packages must be submitted to the Rocky Human Resource Office, PO Box 1717, Helena, MT 59624-1717, (200 Cruse Avenue, Helena, MT 59601). This position is open until filled. EEO

www.rmhc.net

Affordable Housing
Home Buyer Education
Rocky Mountain Preschool Center
Head Start

LIHEAP
Energy Services
Rocky's Agency on Aging
Meals on Wheels

Senior Centers and Nutrition
Foster Grandparent Program
Senior Companion Program
Retired seniors Volunteer Program